

**WEST VIRGINIA**

Division of Personnel  
1900 Kanawha Blvd. East, Building 3 Suite 500  
Charleston, WV 25305

<http://www.personnel.wv.gov>

**invites applications for the position of:  
Lottery Technical Support**

*An Equal Opportunity Employer*

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<b>SALARY:</b>	Depends on Qualifications
<b>DEPARTMENT:</b>	Revenue - Lottery Commission
<b>OPENING DATE:</b>	09/16/22
<b>CLOSING DATE:</b>	09/25/22 11:59 PM
<b>VARIOUS LOCATIONS:</b>	KANAWHA
<b>NATURE OF WORK:</b>	

LOT2022IT4  
Position # 0705P00011  
Located in Kanawha County  
1 Vacancy

Under general supervision. Reviews new system design documents and assists with the implementation of new systems.  
Reviews and maintains knowledge of proposed system expansions and new equipment purchases. Assists with the coordination of new equipment installation. Reviews and updates Lottery Information Technology policies and procedures. Reviews and maintains knowledge of changes and enhancements to the telecommunication and information management systems. Maintains knowledge of new telecommunication and information management technologies and their potential applications at the Lottery. Assists with planning for the acquisition of equipment and related software. Assists with system evaluations, selection, and implementation. Assists with requests for telecommunications, end point and mobility services.  
Serves as a secondary contact for design or redesign of telecommunications equipment. Assists with auditing and reconciling monthly telecommunication bills. Assist with testing of application software for new on-line and instant games. Reviews, maintains knowledge of existing procedures, and assists with the creation of new information technology procedures. Assists with establishing contracts for purchase and maintenance of computer and telecommunications related equipment software.  
Secondary liaisons with all communication vendors.  
Other duties as assigned.

Applicants are subject to an extensive background investigation by the WV Lottery Security Division. No person shall be appointed, employed, or continue to serve in any position or employment with the commission who has been convicted of any violation of the lottery law or of any felony or any crime related to theft or gambling. The commission shall remove or discharge any person so convicted.

**EXAMPLES OF WORK:**

**MINIMUM QUALIFICATIONS:**

**Training:** Successful completion of at least twelve semester hours in computer science or information technology from a regionally accredited college or university.

**OR**

Successful completion of an information technology, networking, computer science, computer programming or data processing program of at least 1080 clock hours from a secondary, vocational or technical school, commercial college or school of comparable level.

**OR**

Successful completion of an industry-recognized certificate program in personal computer or network support, LAN/WAN administration, network service/support.

**Substitution:** Full-time or equivalent part-time paid experience as described below may substitute for the required training on a year-for-year basis.

**Experience:** Two years of full-time or equivalent part-time paid experience installing and supporting personal computers or microcomputers and software.

**OTHER INFORMATION:**

PG: 14 \$34,261 - \$63,382

Market Rate: \$55,844

Email applications to: [Kristi.e.whitley@wv.gov](mailto:Kristi.e.whitley@wv.gov)

Mail applications to:

WV Lottery

PO Box 2067

Charleston, WV 25327

Attn: Kristi Whitley

Please add posting number LOT2022IT4 to applications

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APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.personnel.wv.gov>

Position #LOT2022IT4  
LOTTERY TECHNICAL SUPPORT  
KW

1900 Kanawha Blvd. East

Building 3 Suite 500

Charleston, WV 25305

(304) 558-3950

[DOP.applicantservices@wv.gov](mailto:DOP.applicantservices@wv.gov)

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