



SAMPLE C

State of West Virginia

JOHN D. PERDUE
STATE TREASURER

OFFICE OF THE STATE TREASURER
CHARLESTON, WV 25305
PHONE: 304-558-5000 FAX: 304-558-4097
1-800-422-7498
www.wvtreasury.com

JOSH STOWERS
ASSISTANT STATE TREASURER

Date

Company Name

Address

City, State, Zip

Dear Sir/Madam:

This is to certify that the West Virginia State Treasurer's Office has received from your firm a Letter of Credit number _____ in the amount of \$ _____ with an expiration date of _____ payable to the State of West Virginia. This letter of credit is received as a bid bond in accordance with the requirements of West Virginia Code Section 29-22B-1109.

Sincerely,

Name of Safekeeping Staff

Title of Safekeeping Staff