



**Administrative Directive  
Specifications/Video Recording Methods**

**General:**

All retail and fraternal locations shall be equipped with appropriate camera and recording equipment suitable to provide the required viewing/recording of machines/players.

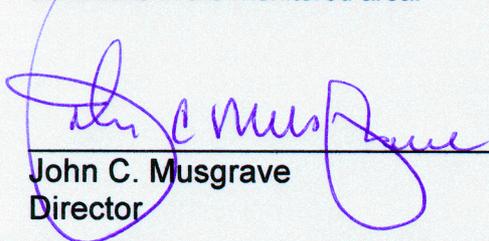
**Performance Specifications:**

- a. **Video Cameras:** One (1) or more cameras shall be securely mounted and arranged to view all machines/players and transmit the visual image(s) to a recording device. Placement of camera(s) subject to review and approval by the authorized representative of the West Virginia Lottery Commission.
- b. **Recording Equipment Methods:** On premises tape or digital recording equipment shall be used to archive a minimum of sixty (60) days recording activity. As a minimum, recording equipment shall capture and retain one (1) frame picture per second, per camera, twenty-four (24) hours a day, seven (7) days a week for the sixty (60) day period. Motion sensing or event-triggering recording apparatus shall not be recognized as acceptable for compliance. Each frame picture shall be one hundred percent (100%) independently recorded; recordings of scene refreshment changes of less than one hundred percent (100%) are not acceptable.

**Power Failure/Restoration:** Upon resumption of commercial power, following an outage, the system shall automatically return to operation/recording mode.

- c. **Picture Quality:** Each recorded picture frame shall be formatted in a minimum horizontal resolution of 330 vertical lines or 512H x 484V pixels.
- d. Pictures shall be available for direct-playback viewing.

**Signal Requirements:** Video camera(s) output(s) shall be sufficient to produce a minimum signal level of eight-tenths (.8) volts peak-to-peak when measured under lowest lighting conditions in the monitored area.

  
\_\_\_\_\_  
John C. Musgrave  
Director